

Your Company Logo		<h2 style="margin: 0;">SAMPLE INVOICE</h2> <h1 style="margin: 0;">Company Name</h1> <p style="margin: 0;">Address</p>													
Your GSTIN Number: Tax is Payable on Reserve Charge: (Yes/No) Your Invoice Serial No. Your Invoice Date:								Transportation Mode: (Apply for Supply of Goods only) Vehicle No. Date & Time of Supply: Place of Supply:							
Details (Seller Details)								Details (Buyer Details)							
Name: Address: State: State Code: GSTIN Number:								Name: Address: State: State Code: GSTIN Number:							
S. No.	Description of Goods	HSN Code (GST)	Qty	UOM	Rate	Total	Discount	Taxable Value	CGST		SGST		IGST		
									Rate	Amount	Rate	Amount	Rate	Amount	
										Rs		Rs.		Rs.	
Invoice Value (In Words)								Total						Rs.	
								<i>Freight Charges</i>						Rs.	
								<i>Loading and Packing Charges</i>						Rs.	
								<i>Insurance Charges</i>						Rs.	
								<i>Other Charges</i>						Rs.	
								<i>Invoice Total</i>						Rs.	
Amount of Tax Subject to Reverse Charge									Rs.		Rs.		Rs.		
Certified that the particulars given above are true and correct								Electronics Reference Number							
YOUR TERM & CONDITIONS OF SALE								YOUR COMPANY NAME							
								Signature: _____							
								<p style="text-align: center;">Authorised Signatory</p> Name: Designation:							

The following fields are the mandatory fields to be declared in an e-invoice:

S. No	Name of the field	List of Choices/ Specifications/Sample Inputs	Remarks
1	Invoice Type	Max length: 10Can be one of the following: Reg/SEZP/SEZWP/EXP/EXPWP/DEXP	Denotation for regular, SEZ supplies with payment, SEZ supplies without payment, deemed exports, sale from the bonded warehouse, export without payment of tax, export with payment of tax
2	InvoiceType Code	Max length: 50Will be auto-generated by GSTIN based on the invoice type specified by the user	A subcode may also be automatically added by the GSTN
3	Supplier_GSTIN	Max length: 15 Must be alphanumeric	GSTIN of the supplier raising the e-invoice
4	Invoice Number	Max length: 16Sample input is "Sa/1/2019"	For unique identification of the invoice, a sequential number is required within the business context, time-frame, operating systems and records of the supplier. No identification scheme is to be used
5	Preceeding_Invoice_Reference	Max length:16Sample input is "Sa/1/2019"	Detail of original invoice which is being amended by a subsequent document such as a debit and credit note. It is required to keep future expansion of e-versions of credit notes, debit notes and other documents required under GST
6	Invoice Date	String (DD/MM/YYYY) as per the technical field specification	The date when the invoice was issued. However, the format under explanatory notes refers to 'YYYY-MM-DD'. Further clarity will be required
7	Reverse Charge	'Y' or 'N' as a single character	Mention whether or not the particular supply is subject to reverse charge mechanism
8	GSTIN	Max length: 15	The GSTIN of the buyer to be declared here
9	State Code	Max length: 2	The place of supply state code to be declared here
10	Place	Max length: 50	The place (locality/district/state) of the buyer on whom the invoice is raised/ billed to must be declared here if any
11	Pincode	Six digit code	The place (locality/district/state) of the buyer on whom the invoice is raised/ billed to must be declared here if any
12	Unique Identification Number	Abbreviated as 'UUID' Max length: 50Sample input is '649b01ft'	A unique number will be generated by GSTN after uploading the e-invoice on the GSTN portal. An acknowledgement will be sent back to the supplier after the successful acceptance of the e-invoice by the portal
13	ShippingTo_GSTIN	Max length: 15	GSTIN of the buyer himself or the person to whom the particular item is being delivered to
14	Shipping To_State	Max length: 100	State about the place to which the goods and services invoiced were or are delivered
15	Supply Type	Max length: 2 Sample values can be either of Supply/export/Job work	It can be either interstate or intrastate supply. Further, it can be outward or inward supply Moreover, the supply can further be classified as import, export, job work, for own use, return, sales return, others, SKD/CKD/Lots, line sales, recipients not known, exhibition or fairs
16	Transaction Mode	Max length: 2The schema specifies that the field can have either of regular/bill to/ship to	A combination of a 'Bill To Ship To' and 'Bill From Dispatch From' is also allowed
17	Item Description	Max length: 300The sample value is 'Mobile' The schema document refers to this as the 'identification scheme identifier of the Item classification identifier'	Simply put, the relevant description generally used for the item in the trade. However, more clarity is needed on how it needs to be described for every two or more items belonging to the same HSN code
18	Quantity	Decimal (13,2)Sample value is '10'	The number of items (goods or services) that is charged on the invoice as a line item.
19	Rate	Decimal (10,2)Sample value is '50'	The unit price, exclusive of GST, before subtracting item price discount, cannot be negative
20	Assessable Value	Decimal (13,2)Sample value is '5000'	The price of an item, exclusive of GST, after subtracting item price discount. Hence, Gross price (-) Discount = Net price item, if any cash discount is provided at the time of sale
21	GST Rate	Decimal (3,2)Sample value is '5'	The GST rate represented as a percentage that applies to the item being invoiced
22	IGST Value, CGST Value and SGST Value Separately	Decimal (11,2)Sample value is '650.00'	For each item, IGST, CGST and SGST amounts have to be specified
23	Total Invoice Value	Decimal (11,2)	The total amount of the Invoice with GST. Must be rounded to a maximum of 2 decimals